

WORKSHOP information

No returning staffers? No curriculum? No ideas about raising money or building a budget? No idea where to start? *No problem!* Register today for the 2019 Junior High Yearbook Workshop, scheduled for June 4-6, 2019 on the campus of Houston Baptist University. You'll find solutions for every problem and answers to every question you have about your yearbook.

Workshop faculty train you and your students in design, interviewing, writing, photography, software, marketing and sales. The camp is created specifically for the junior high/middle school audience and continues to be the most comprehensive yearbook training event available.

Prepare your staff - and create an energized & organized team - for the production of the 2020 yearbook. Classes run from 9:30 a.m. - 4:30 p.m. daily with lunch provided for campers each day.

Learn the latest trends in layout & design, headline, body & caption writing and photography. You can also set the visual tone of your publication during your personalized cover meeting with one of our expert artists.

Finally, capitalize on technology with beginning and advanced software training in StudioWorks™ & Photoshop®. Register today at www.yearbookworkshops.com to confidently discover there's no problem you and your staff can't handle!

**BALFOUR YEARBOOKS
2211 NORFOLK, SUITE 603
HOUSTON, TX 77098**



**HOUSTON BAPTIST UNIVERSITY
7502 FONDREN RD.
HOUSTON, TX 77074
JUNE 4-6, 2019**

A SOLUTION FOR EVERY PROBLEM

Design. Writing. Organization. Marketing. Photography. No matter the challenge, we have a solution! Our expert faculty challenges and motivates your staff throughout this three-day workshop. Your entire team will come away fully prepared for the 2019 production year.

- Dynamic training facilitated by leaders in contemporary student journalism and designed for the junior high/middle school staff
- A one-on-one hour-long cover art session with one of our creative cover artists
- Adviser training on grading, staff motivation and deadline planning

COMPUTER TRAINING

StudioWorks™/Photoshop® - Students and advisers will sign up for this special session on-site. Computers will be provided.

REGISTRATION FEES

- \$180 for commuting students and advisers
- \$280 for overnight students and advisers (on-campus accommodations)
- With our appreciation, advisers receive a \$50 discount with eight or more registered students
- Overnight guests **MUST** confirm their registration and roommate list by May 15

TEA CERTIFIED

This workshop is certified by the Texas Education Agency and each attending adviser will receive a certificate for 21 TEA-certified hours.

IMPORTANT INFORMATION

To register for the workshop, advisers should visit www.yearbookworkshops.com and click on "Junior High Yearbook Workshop." Registering online ensures that your space at the workshop is reserved instantly. If registering online, payment must be mailed within one week or your reservation *may* be cancelled. You may also choose to complete the form on the right and mail it to Balfour Yearbooks. Please include full payment with your registration form. **All checks should be made payable to Balfour Yearbooks.** A \$30 cancellation fee will be deducted from each student's refund if requested after May 3. Please note that overnight students must be accompanied by at least one school-approved chaperone.



Register online at www.yearbookworkshops.com!

PARENT PERMISSION FORM

2019 Junior High Yearbook Workshop

A parent or guardian **MUST** complete and sign one permission form for each student before he or she may attend the 2019 Junior High Yearbook Workshop. Forms must be received prior to check-in on the first day of the workshop. Please print or type the necessary information and mail completed forms to Balfour Yearbooks, 2211 Norfolk, Suite 603, Houston, TX 77098. You may also register online at www.yearbookworkshops.com. *Advisers, please note that you may make as many copies of the parent permission form as necessary, but the school registration information on the right needs to be submitted only once.*

STUDENT INFORMATION

School _____
 Student Name (First, Middle & Last) _____

 Home Address _____
 City _____ State _____ Zip _____
 Home Phone _____ Birth Date _____ Sex _____

PARENT/GUARDIAN INFORMATION

Parent or Guardian's Name _____
 Home Address _____
 City _____ State _____ Zip _____
 Home Phone _____ Daytime/Work Phone _____

PHYSICIAN INFORMATION

Family Physician _____
 Office Address _____
 City _____ State _____
 Zip _____
 Office Phone _____

HEALTH INFORMATION

General Health (check one): Excellent Good Fair Poor
 Is there anything in your physical condition to limit your activities at the workshop? Please describe: _____

Are you allergic to any foods or drugs? Yes No
 If so, please describe: _____

Do you take any medications regularly? Yes No
 If so, please describe medication & condition: _____

Insurance Company's name and your Policy Number: _____

RELEASE INFORMATION

I understand that all the information on this permission form is confidential and is requested only for the 2019 Junior High Yearbook Workshop in caring for the health needs of the workshop attendees. As the legal guardian of the attending student listed on this form, I hereby authorize the Workshop Director to secure any emergency examinations and treatments which are deemed necessary while the above named student is at the Junior High Yearbook Workshop. I understand that in case of a serious illness or injury, the parent or guardian listed above will be notified. However, should efforts to contact the parent or guardian fail and emergency treatment is deemed necessary, we empower the Workshop Director to assume responsibility for obtaining said treatment from a licensed medical facility at the family's expense. We hereby release Houston Baptist University, Balfour Yearbooks, Campus Impressions USA LP and the Workshop Director from any and all liability for any injuries sustained as a result of any accidents caused by the negligence of the participant.

Parent/Guardian Signature _____
 Date _____

SCHOOL REGISTRATION FORM

One registration form per school

School _____
 Adviser _____ School Phone _____
 Home Phone _____ Cell Phone _____
 E-mail _____
 Summer Address _____
 City _____ State _____ Zip _____

ALL WORKSHOP FEES INCLUDE:

- Comprehensive Yearbook Training including Cover Consultation with Cover Artist
- Choice of Computer Training
- Workshop T-shirt
- Daily Lunch

OVERNIGHT STUDENT FEES ALSO INCLUDE:

- Double Occupancy Dorm Room
- Breakfast and Dinner

CHOOSE COMPUTER TRAINING:

StudioWorks™/Photoshop® No software training

REGISTRATION FEES:

1. Number of commuting students/advisers: _____ x \$180 = _____
2. Number of overnight students/advisers: _____ x \$280 = _____

Names of attending advisers/sponsors: _____

PAYMENT

TOTAL DUE: Add lines 1 and 2 \$ _____

Advisers bringing eight or more students - please deduct \$50 from your total amount due!

Enclosed is a check payable to Balfour Yearbooks

Detach & mail completed form to:

Balfour Yearbooks
 2211 Norfolk, Suite 603
 Houston, TX 77098
 or fax to 713-782-0781

For additional information,

please contact Dee Moore at yearbooks@houstontpc.com or 713-782-0700

